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**To: IFCC Full Member Societies' National Representatives
and Presidents – Latin America Region**

Dear President / National Representative,

The IFCC Executive Board is inviting nominations for a three-year term of office (2027–2029) for a member position in the Nominations Committee (NC), representing the Latin America region.

As you are aware of, the NC is the IFCC functional unit charged with organising the nomination and evaluation of candidates for election to the IFCC EB, with responsibility to check the eligibility of candidates for each position on the EB from the nominations received.

Terms of Reference

- The NC is an independent functional unit of the IFCC. Once nominated and approved by the EB, it carries out its activities without direction from the EB.
- The NC will administer the procedure for the nomination of candidates for each of the positions on the IFCC EB according to the Statutes and Rules of the IFCC.
- The NC will inform the Full Members and the Corporate Members of the procedures and job description of each position and will define a deadline for receipt of nominations.
- The NC has the responsibility of carefully screening all nominations for candidacy to the various positions on the EB and ensuring that the recommended candidates for each of the positions have all the necessary qualifications, including academic, scientific, ethical and professional qualifications for that position.
- The NC shall endeavor to ensure that there is a reasonable geographic balance within the list of recommended candidates.
- All validly nominated candidates who meet the criteria set by the NC will be on the approved list submitted to the EB and the Members.

Membership

The NC is appointed by the IFCC EB.

The primary criteria for selection of NC members are:

- Knowledge of, and insight into, the IFCC, and an eminent stature in the field of Clinical Chemistry and Laboratory Medicine.
- A fair geographical distribution, attempting to ensure that all identified regions of the IFCC are represented on the NC.
- Lack of likelihood of being nominated as candidates for the EB.
- A member of the NC cannot be nominated for any EB position.

The NC will comprise nine members: a Chair, the immediate Past President of the IFCC, the Chair of the immediate preceding NC and the representation of the six Regional Federations.

Applications are invited from any Latin America region Full Member National Societies of IFCC.

Applications should be submitted with a **short CV** of the nominated individual, that concentrates on the suitability for this appointment, **together with a letter of support from the nominating Full Member Society**.

Applications should be sent via e-mail to the IFCC Office (paola.bramati@ifcc.org) **by 30 June 2026**.

Further information about the Nominations Committee is available on the IFCC web site <https://ifcc.org/executive-board-and-council/eb-committees/nominationcommittee/>.

Yours sincerely

A handwritten signature in black ink, appearing to read 'T. Ozben', written in a cursive style.

Prof. Tomris Ozben
IFCC President